

Tutor Workshop Application Form

To be submitted with each project



The Bead Society of Victoria Inc.,
Registration # A0036653M
PO Box 5312
Pinewood VIC 3149
info@beadsociety.com.au
www.beadsociety.com.au

Complete form & return to BSV Workshop Co-Ordinator Belinda Wild at belinda@beadsociety.com.au

Tutor Name		Phone	
Address		Email	
		Class Name or Project Title	

Contact details to be supplied to students, if different to above

Phone		Email	
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PLEASE TICK WHICH APPLIES:

MONTHLY MEETING	ZOOM CLASS	WINTER WORKSHOP	EXPO WORKSHOP	RETREAT WORKSHOP	OTHER (SPECIFY)
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Technique: Tick applicable box		I prefer to: Tick any box that applies	
Beadwork		Supply all kits. Cost \$	
Bead embroidery		Supply kit at participant request	
Wirework		Final date or kit purchasing	
Chain Maille		Not to supply kits	
Polymer clay or PMC		Supply all tools	
		Supply CONSUMABLES Cost \$	

Technique/stitches involved:

The project I am submitting is:		Skill level required of your students: Tick one	
My own design - include inspiration where possible		Novice: no experience at all	
Derived from the work of another artist whose written permission is attached		Beginner: very limited experience	
In a 2 / 3 / 6 hour class the project (Circle)		Intermediate: some knowledge	
Will be completed in class,		Advanced: solid knowledge of most techniques	
Will not be completed in class			

Tutors should be prepared to teach between 12 and 15 students, please state preferred number

Short description of your workshop to be used for promotion of class:

***Please attach any additional information if necessary**

Include photo of project (to be saved as an image or jpg).

Insert photo here

NOTE: Tutors are required to supply a full set of notes to complete the project. The cost of the pattern is included in the class fee. The pattern must be tested before presenting workshop.

Detailed requirements List (Word or PDF):

Insert list if necessary

To receive payment for your workshop please submit an invoice to: info@beadsociety.com.au
Payment to Tutor: **\$70 per hour**

Office Use Only

Tutor name:

Date of Workshop:

Time of Workshop:

Workshop Duration:

Payment to Tutor:

Cost to BSV Member:

Cost to Non-Member:

Open/Closing of Registration Date